

**Probate Court of Clark County, Ohio
CONFORMING LEGAL NAME (ADULT)**

1. The papers you file must be typed. Fill in all blanks except the case number and hearing date. Note: If multiple records need to be corrected, you must complete a Form 21.8, Judgment Entry Conforming Legal Name of Adult for each record which requires a correction.
2. The Present Name and Correct Current Legal Name should include the person's first, middle and last name.
3. The person must be a resident of Clark County for at least 60 days prior to the filing of the application.
4. Probate Court clerks are not attorneys and cannot answer legal questions about your filing. If you have not lived in Clark County for at least 60 days, your application will be dismissed and your filing fees will not be refunded.
5. A copy of the Birth Certificate; Driver's License or State I.D. card; and Social Security with identifying numbers redacted must be filed with initial paperwork. In addition and if applicable, you must file a copy of any marriage record, divorce decree and/or passport, as well as any other legal document which might be affected by the conformation.
6. Filing fee - \$89.00 – cash, check or money order. We do not accept credit or debit cards.
7. The Court will assign a hearing date and complete the Judgment Entry Setting Hearing.
8. After the hearing, you will be given a certified copy of each of the Judgment Entry(s) Conforming Legal Name of Adult. If you are correcting more than one record, you will receive a certified copy of each.
9. Each certified Judgment Entry Conforming Legal Name of Adult should be sent to the agency requiring the same in order to conform your legal name.

**Once an Application To Conform Legal Name of Adult
has been filed there will be no court cost refunds.**