

PROBATE COURT OF CLARK COUNTY, OHIO

Richard P. Carey, Judge

DISINTERMENT PROCEEDINGS

1. Filing Fee - \$100.00
2. Papers must be typewritten. Complete all pages as completely as possible. Leave the Case No. blank - this will be assigned upon filing.
3. Initial Filings:
 - Application for Order to Disinter Remains (612.00)
 - Surviving Spouse and Next of Kin (612.01)
 - Waiver of Notice of Application to Disinter Remains (612.03)
 - Affidavit of Notice of Hearing to Disinter Remains (612.05)
 - Order to Disinter Remains (612.06)
 - Verification of Reinterment (612.07)
4. If all persons listed on the Surviving Spouse and Next of Kin form waive notice, then a hearing is not necessary
5. If the surviving spouse or any of the persons who are next of kin refuse to sign a Waiver of the Notice of Application to Disinter Remains, then a hearing must be held. In this instance, the following forms are also required:
 - Entry Setting Hearing on Application to Disinter Remains (612.02)
 - Notice of Hearing to Disinter Remains (612.04)
6. If a hearing date is required, a date will be assigned upon the filing of the paperwork. In this case, the Notices must go out by certified mail and copies of the Notices with the green return cards filed at the hearing.
7. Upon the Court granting an Order to Disinter Remains, the Clerk shall send a copy of the order to the cemetery together with the Verification of Reinterment.
8. Forms are available at our web site at www.probate.clarkcountyohio.gov.

Legal Practice in the Probate Court is restricted by law to attorneys who are licensed by the Supreme Court of Ohio. If an individual wishes to handle his or her own case, than person may attempt to do so, however due to the complexity of the law and desire to avoid costly errors, most individuals who have matters before the Court are represented by an attorney.

Court employees including the Judge are prohibited by statute from giving legal advice which includes selection and preparation of documents.